



**School Board did not meet in
July 2023**



**School Board did not meet in
August 2023**

Tampa School Development Corporation
Board of Directors
Meeting Agenda | September 6, 2023

- I. Call Meeting to Order
- II. Approve June 2023 Meeting Minutes
- III. Introductions (Dr. O'Dea & Joe S.)
 - a. Ronald Darrigo – Board Member
 - b. Dr. Kris Bennett – Director of Early Childhood
- IV. Board Committee's & Reports
 - a. Board President's Report (Dana D.)
 - b. Treasurer's Report (Katie T.)
 - c. Secretary's Report (Brad A.)
 - d. Disciplinary Committee's Report (Liezette F.)
 - e. Parental Involvement Representative (Yvette Gonzalez)
- V. School Reports
 - a. K-8 Charter – Principal (Jen C.)
 - i. K-8 School Report
 - b. Early Childhood – Director (Dr. K.)
- VI. Organization Report
 - a. CEO Report (Joe S.)
 - i. Overview
 - ii. Construction
 - b. Development (Nicole M.)
 - i. Capitol Campaign
 - ii. Annual Fund
 - iii. Event – October 7, 2023
 - c. President Emeritus (Dr. O'Dea)
 - i. Acts of the Credo
- VII. Old Business/New Business
- VIII. Public Comment on Agenda or Non Agenda Item
- IX. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

September 6, 2023

- I. Meeting called to order by President Dana Dowsett at 6:03 pm. Meeting held in Trinity Media Center, quorum confirmed.

Members Present: Dana Dowsett, Pres.	Members Absent: Celeste Greco
Katie Tinley, Tres.	Therese Holmes, VP
Liezette Felicione	Ronnie Darrigo
Julie Hillson	
Brad Abbey, Sec.	

School Representatives Present: Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, Director of Development
Dr. Kristine Bennet, EC Director
Yvette Gonzalez, Parent Representative

- II. **Motion** was made by Dana, after review and discussion by the Board, to approve the June 2023 meeting minutes. **Motion** was seconded by Katie and approved by the Board unanimously.
- III. School Board President's Report: (Dana Dowsett)
1. 3 board members termed out in June 2023 - Ryan Luzod, Amy Pickford, and Ashley Valdes, and 1 new board member started in July 2023 - Ronnie Darrigo.
 2. The Board is continuing to look for additional board members and are collecting resumes for consideration.
 3. Dr. Kris Bennet was introduced as the new EC Director. Liezette was introduced as the new Disciplinary Committee Chair. Brad Abbey was introduced as the new Secretary.
- IV. Treasurer's Report: (Katie Tinley)
1. The third progress payment application on the construction loan for the Athletic and Arts Center has been submitted to Valley Bank for funding
- V. Secretary's Report: (Brad Abbey)

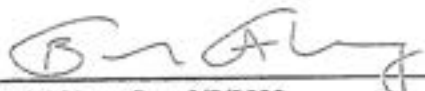
1. Board Pledge and Conflict of Interest forms were distributed to the board members present.
 2. Discussion about transitioning the Secretary responsibilities from Amy to Brad and updating all board member records and compliance documents
 3. Discussion regarding potential updates and revisions to the corporate bylaws
- VI. Disciplinary Committee's Report: (Liezette Felicione)
1. Liezettes' first meeting as the Chair of the committee. Discussion ensued regarding the role and responsibilities of the Disciplinary Committee going forward. Examples included compliance with the Parental Bill of Rights, student attendance, parking, tardiness, and parent hours.
- VII. Parent Involvement Representative: (Yvette Gonzalez)
1. No updates
- VIII. Principal's Report: (Jennifer Cisneros)
1. PowerPoint presentation outlining the prior years' goals and progress including: building a new code of conduct, an intentional focus on student services, and developing the Assistant Principal team
 2. Shared student achievement and learning scores compared district and state peer group
- IX. Early Childhood Report: (Dr. Kris Bennet)
1. PreK enrollment up to 214 with the addition of a new classroom
 2. Focus on attracting additional staff and improving curriculum
 3. Grandparents Day to be celebrated with on campus events during the week of Sept. 11-15
- X. CEO Report: (Joe Sansonetti)
1. Weekly meetings with internal school directors have been successful and have resulted in enhanced communication within departments
 2. Fence construction is ongoing. Physical completion is anticipated at the end of September with gate motors, technology installation, and testing to follow
 3. Athletics & Arts Center construction is expected to break ground in December. Demolition and storage of the existing canopy is in process. Building plans continue to be refined and regular meetings with the General Contractor and Architect are being held in order to maintain the target budget and avoid future change orders.
 4. Discussion regarding an ongoing issue with the schools' HVAC service provider and the potential cost to repair/replace certain air conditioning components
- XI. Development (Nicole Morgado)

1. Funds raised from the Annual Voluntary Giving Fund is ahead of budget largely due to the PPA's efforts at Meet & Greet
2. Sneaker Ball is scheduled for 10/7/23 and will feature multiple opportunities for donations including a proposed "donor wall" at the Athletic & Arts Center
3. PPA Board vacancies and new officers were announced
4. Planning in process of a new series of fundraisers named Sip and Shop to be held in Hyde Park


XII. Old Business/New Business:
No Old or New business at this time.

XIII. Public Comment on Agenda or Non-Agenda Items:
No Public Comments at this time

XIV. Meeting adjourned by Dana Dowsett at 7:39pm.



Brad Abbey, Sec. 9/8/2023



Dana Dowsett, Pres. 9/8/2023

Tampa School Development Corporation
Board of Directors
Meeting Agenda | October 4, 2023

- I. Call Meeting to Order
- II. Approve September 2023 Meeting Minutes
- III. Introductions (Dr. O'Dea & Joe S.)
 - a. Ronald Darrigo – Board Member
- IV. Board Committee's & Reports
 - a. Board President's Report (Dana D.)
 - b. Treasurer's Report (Katie T.)
 - c. Secretary's Report (Brad A.)
 - d. Disciplinary Committee's Report (Liezette F.)
 - e. Parental Involvement Representative (Yvette Gonzalez)
- V. School Reports
 - a. K-8 Charter – Principal (Jen C.)
 - i. K-8 School Report
 - ii. School Performance Goals
 - iii. Parent updates
 - b. Early Childhood – Director (Dr. K.)
- VI. Organization Report
 - a. CEO Report (Joe S.)
 - i. Overview
 - ii. Construction
 - b. Development (Nicole M.)
 - i. Capital Campaign
 - ii. Event – October 7, 2023
 - c. President Emeritus (Dr. O'Dea)
 - i. Acts of the Credo
- VII. Old Business/New Business
- VIII. Public Comment on Agenda or Non Agenda Item
- IX. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

October 4, 2023

- I. Meeting called to order by President Dana Dowsett at 6:03 pm. Meeting held in Greco Hall Teacher's Lounge, quorum confirmed

Members Present: Dana Dowsett, Pres.	Members Absent: Celeste Greco
Katie Tinley, Tres.	Liezette Felicione
Brad Abbey, Sec.	Julie Hillson
Therese Holmes, VP	
Ronnie Darrigo	

School Representatives Present: Joe Sansonetti, CEO
Nicole Morgado, Director of Development
Dr. Kristine Bennet, EC Director
Yvette Gonzalez, Parent Representative
Dr. Madeline O'Dea, President Emeritus

- II. **Motion** was made by Dana, after review and discussion by the Board, to approve the September 2023 meeting minutes. **Motion** was seconded by Therese and approved by the Board unanimously
- III. Introductions: (Dr. O'Dea and Joe Sansonetti)
1. Ronnie Darrigo was introduced as a new Board member. Mr. Darrigo previously served on the Board and was one of the original founding Board members
- IV. School Board President's Report: (Dana Dowsett)
1. The Board is continuing to work with school administration to identify potential Board members as there are open Board seats to be filled. Interviews will be scheduled as qualified candidates are identified
- V. Treasurer's Report: (Katie Tinley)
1. The most recent Finance Committee meeting was held on 9/28/23 with Nicole Cummings presiding in Joe's absence
 2. Valley Bank performed a satisfactory onsite inspection of the existing school campus including proposed Athletic and Arts Center site

3. The school's external auditor, Prida Guida & Perez PA, completed its audit on 9/30/23 and issued a clean opinion
 4. The school's financial management program, FACTS, is operational and running smoothly
- VI. Secretary's Report: (Brad Abbey)
1. All Board Pledge and Conflict of Interest forms have been executed and submitted
 2. Board member fingerprinting dates and records have been updated
 3. Discussion continued about potential updates and revisions to the corporate bylaws at some point during the school year
- VII. Disciplinary Committee's Report: (Joe Sansonetti in Liezette Felicione's absence)
1. Discussion regarding the need to update the committee's policies and procedures, especially in light of evolving regulations following Covid-19. It was suggested that the membership of the Disciplinary Committee include at least one school administration representative in order to deal with potential issues as efficiently as possible
 2. There were no specific disciplinary matters requiring Board discussion or decision, however examples of potential situations were presented for future consideration
 3. Discussion regarding the importance of the School Security Officer's role relative to disciplinary matters. Officer Vega was praised for his performance and leadership. The SSO is currently an employee of Hillsborough County Public Schools not Trinity. It was recently discovered that the school has the ability to directly employ the SSO under certain circumstances, however this decision would require further analysis and Board approval
- VIII. Parent Involvement Representative: (Yvette Gonzalez)
1. No updates
- IX. Principal's Report: (Joe Sansonetti in Jennifer Cisneros's absence)
1. The School Performance Goals worksheet was presented and signed by Dana
 2. Updates were provided relative to ongoing efforts to maintain positive relations with the school's neighboring businesses including Kindred Hospital, US Renal Care, and La Senda Antigua
- X. Early Childhood Report: (Dr. Kris Bennet)
1. PreK enrollment currently at 205 and expected to be 211 by school year end
 2. Nadia Ramos recently hired for the EC Clinic position

3. Storybook Parade is scheduled for 10/31/23 which could result in as many as 3,000 total people on the Trinity campus that day
4. Continued implementation of a formal teacher observation and evaluation process including professional development program

XI. CEO Report: (Joe Sansonetti)

1. Fence construction is progressing despite continued construction delays
2. Athletics & Arts Center nearly complete and ready for submission to the City of Tampa for permitting. Conversations with the GC relative to the final construction contract and amendments are ongoing
3. The school is in a strong current financial position with ESSER funding anticipated on schedule

XII. Development (Nicole Morgado)

1. Menu and programming details of Sneaker Ball, scheduled for 10/7/23, were announced. The event is currently at capacity based on ticket sales. The primary fundraising opportunity is the Trinity Donor Wall, which will be located in the gym lobby and feature the names of contributors. QR codes will be featured at each table to capture donations.

XIII. President Emeritus (Dr. O'Dea)

1. Continued emphasis on school credo to develop well-rounded citizens, which is not solely measured by academic performance and test scores

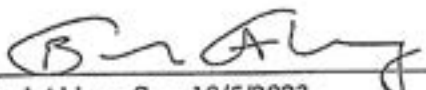
XIV. Old Business/New Business:

No Old or New business at this time.

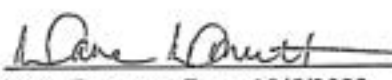
XV. Public Comment on Agenda or Non-Agenda Items:

No Public Comments at this time

XVI. Meeting adjourned by Dana Dowsett at 7:11pm.



Brad Abbey, Sec. 10/5/2023



Dana Dowsett, Pres. 10/5/2023

**Tampa School Development Corporation
Board of Directors
Meeting Agenda | November 1, 2023**

- I. Call Meeting to Order
- II. Approve October 2023 Meeting Minutes
- III. Board Committee's & Reports
 - a. Board President's Report (Dana D.)
 - b. Treasurer's Report (Katie T.)
 - c. Secretary's Report (Brad A.)
 - d. Disciplinary Committee's Report (Liezette F.)
 - e. Parental Involvement Representative (Yvette Gonzalez)
- IV. School Reports
 - a. K-8 Charter – Principal (Jen C.)
 - b. Early Childhood – Director (Dr. K.)
- V. Organization Report
 - a. CEO Report (Joe S.)
 - b. Development (Nicole M.)
 - c. President Emeritus (Dr. O'Dea)
- VI. Old Business/New Business
- VII. Public Comment on Agenda or Non Agenda Item
- VIII. Adjourn Meeting

- V. Secretary's Report: (Brad Abbey)
 - 1. No new business

- VI. Disciplinary Committee's Report: (Joe Sansonetti in Liezette Felicione's absence)
 - 1. No new business

- VII. Parent Involvement Representative: (Yvette Gonzalez)
 - 1. No new business

- VIII. Principal's Report: (Jennifer Cisneros)
 - 1. The updated Out of Field letter was distributed for review. Motion to approve was made by Therese, seconded by Celeste
 - 2. Over 900 Bridge Building parent conferences have been scheduled and will be completed in the month of November
 - 3. Year to date the school has completed 1,402 level 1 and 356 level 2 background checks

- IX. Early Childhood Report: (Dr. Kris Bennet)
 - 1. PreK is near full staffing with 1 employee being onboarded, 2 applicants pending, and 1 employee terminated
 - 2. Yvette was praised for her organization and execution of the Storybook Parade
 - 3. Upcoming EC events include Veteran's Day celebration, Thanksgiving Feast, and Winter Show
 - 4. Teacher observation and evaluation process will be followed student assessments

- X. CEO Report: (Joe Sansonetti)
 - 1. The prior fiscal year audit will be presented by the school's auditors at the next Board Finance Committee meeting scheduled for Nov. 30
 - a. The audit was scheduled to be presented at this meeting but additional clarification was required relative to ESSER III funding
 - 2. A recommendation was made to engage RSA Consulting as the school's private consultant in preparation for our charter renewal in 2 years. RSA is an industry leader in education policy consulting and will be advocating for a 30-year charter renewal opposed to a 15-year term
 - 3. The Athletics & Arts Center plans are in permitting

- XI. Development (Nicole Morgado)
 - 1. The Sneaker Ball was an unquestioned success both as a successful community event as well a capital campaign fundraiser

a. The decorating team of Ansley Lamb, Yvette, and Michelle Perez was specifically praised for their contributions to the event

b. Total revenue generated by the event was in excess of \$267,000 compared to approximate expenses of \$50,000

2. Total capital campaign contributions to date are over \$560,000
3. It was decided that Sneaker Ball will be an annual event during the term of the capital campaign with Oct 12, 2024 being the proposed date
4. A bowling night fundraiser has been proposed for Mar 3, 2024
5. Annual Fund contributions are approx. \$80,000 year to date

XII. President Emeritus (Dr. O'Dea)

1. A short history of the school was presented
2. Dr. O'Dea emphasized the importance of the school staying true to its roots and focus on developing its students during this time of the organization's growth


XIII. Old Business/New Business:

No Old or New business at this time.


XIV. Public Comment on Agenda or Non-Agenda Items:

No Public Comments at this time

XV. Meeting adjourned by Joe Sansonetti at 6:48pm.



Brad Abbey, Sec. 11/2/2023



Dana Dowsett, Pres. 11/2/2023



**School Board did not meet in
December 2023**

Tampa School Development Corporation
Board of Directors
Meeting Agenda | January 3, 2024

- I. Call Meeting to Order
- II. Approve November 2023 Meeting Minutes
- III. Board Committees & Reports
 - a. Board President's Report (Dana D.)
 - i. Updated School Administrator Evaluation System
 - ii. New member nomination
 - b. Treasurer's Report (Katie T.)
 - c. Secretary's Report (Brad A.)
 - d. Disciplinary Committee's Report (Liezette F.)
 - e. Parental Involvement Representative (Yvette Gonzalez)
- IV. School Reports
 - a. K-8 Charter – Principal (Jen C.)
 - b. Early Childhood – Director (Dr. K.)
- V. Organization Report
 - a. CEO Report (Joe S.)
 - i. Construction Update – New Gate
 - ii. Construction Update – Athletics & Arts Building
 - b. Development (Nicole M.)
 - c. President Emeritus (Dr. O'Dea)
- VI. Old Business/New Business
- VII. Public Comment on Agenda or Non Agenda Item
- VIII. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

January 3, 2024

- I. Meeting called to order by Dana Dowsett at 6:06 pm. Meeting held via Zoom, quorum confirmed

Members Present: Dana Dowsett, Pres.
Katie Tinley, Tres.
Brad Abbey, Sec.
Liezette Felicione
Ronnie Darrigo
Julie Hillson

Members Absent:
Therese Holmes, VP
Celeste Greco

School Representatives Present: Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, Director of Development
Dr. Madeline O'Dea, President Emeritus

- II. **Motion** was made by Katie, after review and discussion by the Board, to approve the November 2023 meeting minutes. **Motion** was seconded by Dana and approved by the Board without objection
- III. School Board President's Report: (Dana Dowsett)
1. The school is working on an updated administrator evaluation form
 2. Dana and Katie recently met with Marco Mendoza and recommended him as a great candidate to be a new Board member
 - a. Mr. Mendoza was a Trinity alum and has 2 children enrolled in the school with a third on the way
 - b. Joe taught Mr. Mendoza when he was a student at Trinity and also gave a positive recommendation
 - c. Dana made a formal nomination to add Mr. Mendoza to the Board, Liezette seconded, and the nomination was unanimously approved
- IV. Treasurer's Report: (Katie Tinley)
1. The most recent Board Finance Committee meeting was held on 11/30/23

- a. The school's outside audit firm presented their independent auditor's report for the fiscal year ending June 30, 2023. The auditors provided a clean opinion
- b. The school received funding from the most recent ESSER III submission. There will be one final submission 2024

V. Secretary's Report: (Brad Abbey)

1. The Secretary will collaborate with Dana and Nicole to begin the new Board member onboarding process for Mr. Mendoza

VI. Disciplinary Committee's Report: (Liezette Felicione)

1. No new business

VII. Parent Involvement Representative: (Joe Sansonetti in Yvette Gonzalez's absence)

1. No new business

VIII. Principal's Report: (Jennifer Cisneros)

1. PM2 tests were administered prior to the end of the semester
2. The school staff had a successful professional development day on Jan. 2 prior to the first day of the second semester on Jan. 3
3. There were no significant disciplinary issues to report
4. Upcoming school events include: K4 Winter Show on Jan. 18, K-8 100 Days of School on Jan. 23
5. Progress monitoring scores should be available to share in February

IX. Early Childhood Report: (Joe Sansonetti in Dr. Kris Bennet's absence)

1. EC focus heading into second semester is on policies and procedures with specific regard to efficiency, goal setting, and school safety
2. Enrollment numbers continue to be strong; an example being that 80 current EC students are already enrolled for kindergarten at the school for next year

X. CEO Report: (Joe Sansonetti)

1. An email was sent out to all Trinity families recapping first semester highlights and welcoming back to second semester
2. The lower school's gate and fence construction project has been completed which will increase school safety. Upgraded technology includes cameras to record license plates and RFID scanners for access

3. The construction plans of the athletic and arts center are in their 4th month of permitting. There has been exhaustive dialogue with the city building inspector regarding the plans and some changes have been required. We are optimistic that the permit will be issued in February and construction can commence in March. The estimated cost of the project has increased from \$7 million to \$8 million. The school plans to fund the additional costs by increasing the bank loan. The construction completion goal is still prior to the start of the 2025-2026 school year.

XI. Development (Nicole Morgado)

1. The school enjoyed a successful holiday season with events including: Building Thanks-Build Day food collection for Metropolitan Ministries, Storybook Parade, Candy Cane Drive, Socktober, Holidays Around the World, Cereal Drive, and PPA Holiday Shop
2. Preparations will begin for the annual Hillsborough County Charter Schools Office site visit, which is scheduled for February
3. The next capital campaign event is planned for Mar 9 at Pin Chasers and is named "Too Legit to Split". Sponsorship opportunities will be available
4. The third annual Read-a-thon fundraising event begins in late January, and is looking to build on its success in prior years
5. The 2024-2025 school calendar is nearing completion and will should be published in the coming weeks
6. Planning and programming efforts are in process for multiple upcoming events including: academic achievement awards, spring musical, athletic achievement awards, and graduation

XII. President Emeritus (Dr. O'Dea)

1. The school's need for the proposed athletic and arts center was emphasized given the number of events and functions previously outlined
2. She is proud of the school's resolve in dealing with the construction permitting process and the positive momentum of the fundraising efforts


XIII. Old Business/New Business:

No Old or New business at this time.

XIV. Public Comment on Agenda or Non-Agenda Items:

No Public Comments at this time

XV. Meeting adjourned by Dana Dowsett at 6:41pm.


Brad Abbey, Sec. 1/5/24


Dana Dowsett, Pres. 1/5/24

Tampa School Development Corporation
Board of Directors
Meeting Agenda | February 7, 2024

- I. Call Meeting to Order
- II. Approve January 2024 Meeting Minutes
- III. Board Committees & Reports
 - a. Board President's Report (Dana D.)
 - i. New Board Member, Marco Mendoza, in process
 - ii. New Committee creation – Principal Evaluation Committee – need to vote on administrative evaluation tool for principal and assistant principals (Marzano)
 - b. Treasurer's Report (Katie T.)
 - c. Secretary's Report (Brad A.)
 - d. Disciplinary Committee's Report (Liezette F.)
 - e. Parental Involvement Representative (Yvette Gonzalez)
- IV. School Reports
 - a. K-8 Charter – Principal (Jen C.) - Progress monitoring data #2
 - b. Early Childhood – Director (Dr. K.)
- V. Organization Report
 - a. CEO Report (Joe S.)
 - i. Construction Update – New Gate
 - ii. Construction Update – Athletics & Arts Building
 - b. Development (Nicole M.)
 - c. President Emeritus (Dr. O'Dea)
- VI. Old Business/New Business
- VII. Public Comment on Agenda or Non Agenda Item
- VIII. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

February 7, 2024

- I. Meeting called to order by Dana Dowsett at 6:04 pm. Meeting held in Greco Hall Oak Room, quorum confirmed

Members Present: Dana Dowsett, Pres.
Katie Tinley, Tres.
Brad Abbey, Sec.
Therese Holmes, VP
Liezette Felicione
Ronnie Darrigo
Marco Mendoza

Members Absent:
Julie Hillson
Celeste Greco

School Representatives Present: Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, Director of Development
Dr. Madeline O'Dea, President Emeritus
Dr. Kristine Bennet, EC Director
Yvette Gonzalez, Parent Representative

- II. After review and discussion, a motion was made by Katie to approve the January 2024 meeting minutes. Motion was seconded by Ronnie and approved by the Board without objection
- III. School Board President's Report: (Dana Dowsett)
1. Marco Mendoza was introduced and welcomed to his first board meeting
 2. Discussion regarding the potential creation a new committee to oversee the principal evaluation process with the assistance of a third-party consultant. The proposed Principal Evaluation Committee would be comprised of Joe, Dana, Brad, and Therese. New statutory requirements contain very specific and potentially cumbersome language regarding principal evaluation. Joe formally recommended Marzano Resources as the third party given their subject matter expertise and prior relationship with the school. Liezette made a motion to approve Marzano. Motion was seconded by Katie and approved by the Board without objection.

3. Recommendation was made for continued strategic additions to the Board, especially those with a background in education
- IV. Treasurer's Report: (Katie Tinley)
1. The most recent Board Finance Committee meeting was held on 1/25/23
 - a. The school's fund balance is in excess of \$2 million
 - b. Budget adjustments were discussed and approved by the committee
- V. Secretary's Report: (Brad Abbey)
1. Working with Marco to complete the new member onboarding requirements
- VI. Disciplinary Committee's Report: (Liezette Felicione)
1. Presented details of an open disciplinary action related to repeated violations by a school parent including reckless driving, illegal parking, and disrespectful behavior towards school employees. A meeting has been set between the Disciplinary Committee members and the parent for 2/13/24
- VII. Parent Involvement Representative: (Yvette Gonzalez)
1. Reported an improved sense of safety on campus given the completion of the gate and fence project
- VIII. Principal's Report: (Jennifer Cisneros)
1. Presented results of early literacy and math Star assessments relative to benchmark for Kindergarten – 2nd grade. 67% and 81% of students are at or above the state benchmark for reading and math, respectively
 2. Presented comparative data from the recent FAST progress monitoring assessment for ELA and math for 4th – 8th grade students. The report showed the learning gains made by grade compared to the end of 2022-23 school year assessment
- IX. Early Childhood Report: (Dr. Kris Bennet)
1. EC fall assessments were sent home
 2. In-class observations are underway in an effort to improve teacher development. Continued focus on increased collaboration and communication including weekly planning meetings with teachers
 3. Specific accolades were given to Mary Goldman, occupational therapist, and Chelsea Frederickson, staff and curriculum coordinator
- X. CEO Report: (Joe Sansonetti)

1. The gate and fence project is substantially complete but the license plate cameras are not yet functional. Additional parking lot improvements are being evaluated
2. The permitting process continues for the athletic and arts center. Construction is expected to break ground during spring break 2024 with the goal of completion before the start of the 2025-26 school year.
3. The school has grown to 170 employees including 12 directors and continues to be a high performer benefitting from strong leadership
4. Joe has been asked to join a FL government task force focused on the use and application of artificial intelligence in education. His appointment will begin next year

XI. Development (Nicole Morgado)

1. The PPA Read-a-thon event concluded and exceeded its fundraising goal of \$50,000
2. Details were shared on the upcoming bowling event at Pin Chasers. The event is aimed to raise funds for the capital campaign but also as a community engagement activity to promote the school and fellowship
3. The 2024-25 school calendar will be released this week
4. Charter school site review begins next week

XII. President Emeritus (Dr. O'Dea)

1. Pleased with the leadership and staff at the school as well as the academic achievements of the student

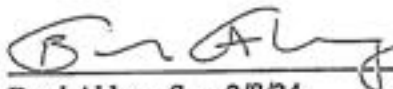
XIII. Old Business/New Business:

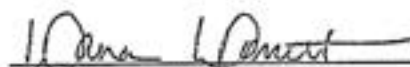
No Old or New business at this time.

XIV. Public Comment on Agenda or Non-Agenda Items:

No Public Comments at this time

XV. Meeting adjourned by Dana Dowsett at 7:33pm.


Brad Abbey, Sec. 2/8/24


Dana Dowsett, Pres. 2/8/24

Tampa School Development Corporation
Board of Directors
Meeting Agenda | March 6, 2024

- I. Call Meeting to Order
- II. Approve February 2024 Meeting Minutes
- III. Board Committees & Reports
 - a. Board President's Report (Dana D.)
 - i. New Board Member, Marco Mendoza, in process
 - ii. New Committee creation – Principal Evaluation Committee – need to vote on administrative evaluation tool for principal and assistant principals (Marzano)
 - b. Treasurer's Report (Katie T.)
 - c. Secretary's Report (Brad A.)
 - d. Disciplinary Committee's Report (Liezette F.)
 - e. Principal Evaluation Committee
 - f. Parental Involvement Representative (Yvette Gonzalez)
- IV. School Reports
 - a. K-8 Charter – Principal (Jen C.) – Out of Field Letter
 - b. Early Childhood – Director (Dr. K.)
- V. Organization Report
 - a. CEO Report (Joe S.)
 - i. Construction Update – New Gate
 - ii. Construction Update – Athletics & Arts Building
 - b. Development (Nicole M.)
 - c. President Emeritus (Dr. O'Dea)
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Tampa School Development Corporation
Board of Directors
Meeting Agenda | March 6, 2024

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 - ii. Construction Update – Athletics & Arts Building
 - b. Development (Nicole M.)
 - c. President Emeritus (Dr. O'Dea)
- VI. Old Business/New Business
- VII. Public Comment on Agenda or Non Agenda Item
- VIII. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

March 6, 2024

- I. Meeting called to order by Dana Dowsett at 6:03pm. Meeting held in Greco Hall Oak Room, quorum confirmed

Members Present: Dana Dowsett, Pres.
Katie Tinley, Tres.
Brad Abbey, Sec.
Celeste Greco
Liezette Felicione
Ronnie Darrigo
Marco Mendoza

Members Absent:
Julie Hillson
Therese Holmes, VP

School Representatives Present: Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, Director of Development
Dr. Madeline O'Dea, President Emeritus
Dr. Kristine Bennet, EC Director
Yvette Gonzalez, Parent Representative

- II. After review and discussion, a motion was made by Dana to approve the February 2024 meeting minutes. Motion was seconded by Katie and approved by the Board without objection
- III. School Board President's Report: (Dana Dowsett)
1. No new business to discuss
- IV. Treasurer's Report: (Katie Tinley)
1. The Board Finance Committee met on Feb 29, 2024
 - a. The school's fund balance is in excess of \$2.1 million
 - b. School financials were reviewed
- V. Secretary's Report: (Brad Abbey)
1. Marco completed the required new Board member training
 2. Katie completed the required 2-hour refresher course

3. All Board members are in good standing
-
- VI. Disciplinary Committee's Report: (Liezette Felicione)
 1. Summarized the Feb 13, 2024 disciplinary meeting with a school parent. A follow up letter was sent out and it appears that the behavior has been curbed in the weeks following the meeting

 - VII. Parent Involvement Representative: (Yvette Gonzalez)
 1. No new business to discuss

 - VIII. Principal's Report: (Jennifer Cisneros)
 1. Out of Field letters were presented and approved. Celeste made the motion, Liezette provided the second, and the Board approved unanimously
 2. In the last month, the school conducted 11 field studies and 7 on-campus events as well as a successful site visit

 - IX. Early Childhood Report: (Dr. Kris Bennet)
 1. Reviewed a recent field study at the Glazer Children's Museum
 2. Teacher observations for lead teachers have been completed
 3. Continued emphasis on professional development for teachers, fostering a positive environment for staff, and parent workshop sessions

 - X. CEO Report: (Joe Sansonetti)
 1. The construction loan for the Athletic and Arts Center was increased from \$7 million to \$8 million in anticipation of increased construction costs
 2. The building permit is still in process with the city but expected soon. Mobilization and some site work is expected to take place over spring break. A construction schedule from the General Contractor was circulated for review. The anticipated completion date was April 2025. Joe proposed weekly progress meetings with the GC once construction commences
 3. Final revisions to the construction contract and a guaranteed maximum price are anticipated once the building permit is issued

 - XI. Development (Nicole Morgado)
 1. The next fundraising and community engagement event is scheduled for March 23, 2024 at Pin Chasers. Details of the event and ideas for raffle items were discussed
 2. The recently concluded Spirit Week raised approx. \$4,700
 3. Upcoming offsite school events include 4 musical performances, athletic awards show, academic awards show, and graduation ceremony


- 4. The school will announce its annual online auction fundraiser in the coming weeks

- XII. President Emeritus (Dr. O'Dea)
 - 1. Proposed a potential social media campaign to highlight student academic achievements


- XIII. Old Business/New Business:
No Old or New business at this time.

- XIV. Public Comment on Agenda or Non-Agenda Items:
No Public Comments at this time

- XV. Meeting adjourned by Dana Dowsett at 6:45pm.



Brad Abbey, Sec. 3/9/24



Dana Dowsett, Pres. 3/9/24

Tampa School Development Corporation
Board of Directors
Meeting Agenda | April 3, 2024

- I. Call Meeting to Order
- II. Approve March 2024 Meeting Minutes
- III. Board Committees & Reports
 - a. Board President's Report (Dana D.)
 - b. Treasurer's Report (Katie T.)
 - c. Secretary's Report (Brad A.)
 - d. Disciplinary Committee's Report (Liezette F.)
 - e. Parental Involvement Representative (Yvette Gonzalez)
- IV. School Reports
 - a. K-8 Charter – Principal (Jen C.)
 - b. Early Childhood – Director (Dr. K.)
- V. Organization Report
 - a. CEO Report (Joe S.)
 - i. Construction Updates
 - b. Development (Nicole M.)
 - c. President Emeritus (Dr. O'Dea)
- VI. Old Business/New Business
- VII. Public Comment on Agenda or Non Agenda Item
- VIII. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

April 3, 2024

- I. Meeting called to order by Dana Dowsett at 6:03pm. Meeting held remotely via Zoom, quorum confirmed

Members Present: Dana Dowsett, Pres.
Katie Tinley, Tres.
Therese Holmes, VP
Brad Abbey, Sec.
Liezette Felicione
Ronnie Darrigo
Marco Mendoza
Julie Hillson

Members Absent:
Celeste Greco

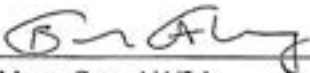
School Representatives Present: Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Dr. Madeline O’Dea, President Emeritus
Dr. Kristine Bennet, EC Director

- II. After review and discussion, the March 2024 Board Meeting minutes were approved by the Board without objection
- III. School Board President’s Report: (Dana Dowsett)
1. No new business to discuss
- IV. Treasurer’s Report: (Katie Tinley)
1. The last Board Finance Committee was rescheduled. No new business to discuss
- V. Secretary’s Report: (Brad Abbey)
1. All Board members are currently in good standing relative to compliance requirements. There is an April 25, 2024 deadline for one Board member to complete the 2-hour online governance training refresher course. No other Board member requirements exist for the 2024 calendar year
- VI. Disciplinary Committee’s Report: (Liezette Felicione)

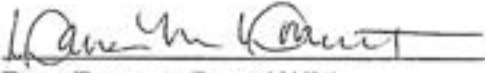
1. No new business to discuss
- VII. Parent Involvement Representative: (Yvette Gonzalez)
1. Absent from meeting. No new business to discuss
- VIII. Principal's Report: (Jennifer Cisneros)
1. April is Science Focus month for K-8
 2. Progress Monitoring 3 (PM3) started today with writing assessments
 3. Presented the eligibility requirements for 8th grade students to attend GradVentures. Meetings were held with the parents of students deemed ineligible
 4. Outlined grievance process in the event there were escalated student issues
- IX. Early Childhood Report: (Dr. Kris Bennet)
1. Field studies continuing in EC including Florida Railroad Museum, Primate Sanctuary, and on-campus petting zoo
 2. April is Child Abuse Prevention month
 3. Recruiting is in process for potential staff vacancies next school year
- X. CEO Report: (Joe Sansonetti)
1. Demolition permits are in hand and construction has officially commenced on the Athletic and Arts Center. Consistent with prior conversations, the general contractor anticipates substantial completion by April 2025
 2. An updated construction schedule was circulated for review
 3. Discussion regarding tax referendums facing Hillsborough County and the potential impact to capital improvement projects and teacher salaries
 4. Budget planning has begun for the next fiscal year
- XI. Development (Joe Sansonetti in Nicole Morgado's absence)
1. Summary of the bowling event which raised approx. \$13K
 2. Online Auction is beginning and will run through next week
 3. Continued focus on the multiple end-of-year activities
- XII. President Emeritus (Dr. O'Dea)
1. Praised Nicole for her hard work relative to fundraising and special events
 2. Excitement for the commencement of the construction
- XIII. Old Business/New Business:
No Old or New business at this time.
- XIV. Public Comment on Agenda or Non-Agenda Items:

No Public Comments at this time

XV. Meeting adjourned by Dana Dowsett at 6:37pm.



Brad Abbey, Sec. 4/4/24



Dana Dowsett, Pres. 4/4/24



Details for Order #112-1779636-1989009

Order Placed: October 15, 2024
PO number : EC
Amazon.com order number: 112-1779636-1989009
Order Total: \$13.98

Not Yet Shipped	
Items Ordered	Price
2 of: <i>Safeguard Micellar Deep Cleansing Bath Bar Soap, Washes Away 99 Percent of Bacteria, Leaves Skin Soft, Fresh Clean Scent with Aloe, 3.2 oz (8 Count)</i> Sold by: Amazon.com Condition: New	\$6.99
Shipping Address: Maria Patterson 2402 W OSBORNE AVE TAMPA, FL 33603-1434 United States	
Shipping Speed: FREE Prime Delivery	

Payment information	
Payment Method: American Express Last digits: 2011	Item(s) Subtotal: \$13.98 Shipping & Handling: \$0.00 -----
Billing address Josh Tegeler 2402 W OSBORNE AVE TAMPA, FL 33603-1434 United States	Total before tax: \$13.98 Estimated Tax: \$0.00 ----- Grand Total: \$13.98

To view the status of your order, return to [Order Summary](#).



**School Board did not meet in
May 2024**

Tampa School Development Corporation
Board of Directors
Meeting Agenda | June 26, 2024

- I. Call Meeting to Order
- II. Approve May 2024 Meeting Minutes
- III. Board Committees & Reports
 - a. Board President's Report (Dana D.)
 - b. Treasurer's Report (Therese H.)
 - c. Secretary's Report (Brad A.)
 - d. Disciplinary Committee's Report (Liezette F.)
 - e. Parental Involvement Representative (Yvette Gonzalez)
- IV. Organization Report
 - a. CEO Report (Joe S.)
 - i. Construction Updates
 - ii. 2024-2025 SY Budget Review
 - b. Development (Nicole M.)
 - c. President Emeritus (Dr. O'Dea)
- V. School Reports
 - a. K-8 Charter – Principal (Jen C.)
 - b. Early Childhood – Director (Dr. K.)
- VI. Old Business/New Business
- VII. Public Comment on Agenda or Non-Agenda Item
- VIII. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

June 26, 2024

- I. Meeting called to order by Dana Dowsett at 6:03pm. Meeting held in Greco Hall Oak Room, quorum confirmed

Members Present: Dana Dowsett, Pres.
Therese Holmes, VP
Brad Abbey, Sec.
Julie Hillson
Liezette Felicione
Ronnie Darrigo
Marco Mendoza

Members Absent:
Celeste Greco
Katie Tinley, Tres.

School Representatives Present: Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, Director of Development
Dr. Madeline O'Dea, President Emeritus
Dr. Kristine Bennet, EC Director
Yvette Gonzalez, Parent Representative

- II. After review and discussion, the April 2024 Board Meeting minutes were approved. Motion by Dana, second by Liezette, no objections. No Board Meeting was held in May 2024
- III. School Board President's Report: (Dana Dowsett)
1. Thanked Julie for her service to the Board as her term has ended
 2. Presented new Board positions for the 2024-25 school year
 - a. President – Therese
 - b. Vice President – Katie
 - c. Secretary – Brad
 - d. Treasurer – Marco
- IV. Treasurer's Report: (Dana in Katie's absence)
1. No new business to discuss. The 2024-25 budget will be discussed during the CEO Report

- V. Secretary's Report: (Brad Abbey)
 - 1. No new business to discuss

- VI. Disciplinary Committee's Report: (Liezette Felicione)
 - 1. No new business to discuss

- VII. Parent Involvement Representative: (Yvette Gonzalez)
 - 1. No new business to discuss

- VIII. Principal's Report: (Jennifer Cisneros)
 - 1. Approval was requested for the school's mental health plan verifying that state allocated funds are being used for approved services. Motion by Dana, second by Therese, no objections

- IX. CEO Report: (Joe Sansonetti)
 - 1. Circulated and presented a detailed analysis of the proposed budget for the 2024-25 school year, which was previously approved by the Board Finance Committee.
 - 2. The budget was approved by the Board. Motion by Dana, second by Therese, no objections

- X. Early Childhood Report: (Dr. Kris Bennet)
 - 1. EC recently concluded parent workshop and will have an upcoming summer camp

- XI. Development (Nicole Morgado)
 - 1. Thanked the Board for their service over the prior school year
 - 2. Distributed the proposed meeting schedule for the 2024-25 Board Meetings and Board Finance Committee meetings, as well as an excerpt from the student handbook for review
 - 3. Along with Joe, discussed potential future partnership opportunities with Revealing Truth Ministries and Thaddeus Bullard/Sligh Middle School

- XII. President Emeritus (Dr. O'Dea)
 - 1. No new business to discuss

- XIII. Old Business/New Business:
No Old or New business at this time.

- XIV. Public Comment on Agenda or Non-Agenda Items:
No Public Comments at this time

XV. Meeting adjourned by Dana Dowsett at 7:16pm.

Signed by:



Brad Abbey

Brad Abbey, Sec.

August 15, 2024



Therese Holmes, Pres.

August 15, 2024